

TEAMWORK

NEWSLETTER OF THE SOUTHEASTERN PENNSYLVANIA THEOLOGICAL LIBRARY ASSOCIATION

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Mark Your Calendars!

2007 ATLA Annual Conference
Hosted by SEPTLA!!
June 13-16
Philadelphia, PA

June 13, 7-9 PM:
Opening Reception,
Historical Society of
Pennsylvania

June 16, 6-8 PM:
Closing Banquet,
St. Charles Borromeo

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SEPTLA Spring Meeting at Biblical Theological Seminary

The SEPTLA Spring Meeting will be held on Wednesday May 16th at Biblical Theological Seminary. We need many hands to make the work LIGHT and FUN! Most of the day will be spent stuffing the ATLA conference tote bags with the vendors' brochures and give-away's and boxing them for transport down to the Doubletree Hotel. We will need many hands to help with set-up and take-down for this project. There will be no charge for lunch as SEPTLA is providing pizza, salad, and dessert for this day.

Please RSVP by May 11, 2007 to Dan LaValla (dlavalla@biblical.edu).

ATLA
2007 Annual Conference
June 13 - 16
Philadelphia, Pennsylvania
A City of Firsts
hosted by the Southeastern Pennsylvania Theological Library Association

Agenda:

9:30 – 11:45	Refreshments Assemble & Stuff ATLA Conference Tote Bags —Chapel
11:45-1:00	Lunch — Room 25
1:00-2:00	Finish Stuffing Tote Bags — Chapel
2:00-3:00	Business Meeting — Chapel

President's Message

Our spring meeting on May 16th at Biblical Seminary will be atypical. Instead of our normal itinerary, we will utilize the time to make final preparations for the 2007 ATLA Conference. It is hard to believe that June 13th is right around the corner. We will need many hands to collate the shipment of brochures, sponsored give-away's, and tote bags. We will also take time to celebrate the culmination of more than a year's worth of effort by many SEPTLA members. Please come to the meeting in your casual wear prepared for fun, light physical work, and creative brain-storming for an entertaining welcome to the ATLA Conference Opening Reception.

As in the winter issue of Teamwork, I encourage you to check out the [2007 ATLA Conference Web-site](#) to see the progress to date. While we should be proud of what we have accomplished and how many SEPTLA members have been involved in the planning process to date, it is important that we finish strong. Please be prepared to volunteer as a host both at the entrance to the Opening Reception on June 13th and at our Local Host Table in the lobby of the Doubletree Hotel to assist our guests between the hours of noon and 7:00 PM on June 13th, 14th, and 15th. The old adage remains true, "many hands make light work."

In closing, I want to recognize the career of one of SEPTLA's longest current standing members. David McClain, Head Librarian of Murphy Memorial Library at Baptist Bible College, is responsible for BBC&S' entry into SEPTLA, and has hosted and supported SEPTLA's mission for over 30 years. He officially retires as BBC&S' Head Librarian this June.

In 1962 David graduated from Baptist Bible Seminary and became pastor of a Baptist church [in Ohio.] In 1968, he returned to BBC&S as an employee in the library. By the early 70's he earned his MS in Library Science from Drexel University and eventually became the Head Librarian, the second one in BBC&S' history. Under David's leadership, Murphy Memorial Library tripled its collection from 33,500 volumes to over 100,000 volumes and he has pioneered the transition of the library into the digital age. During his career, he also has created or edited every MARC record in the Murphy Memorial Library OPAC to date. Upon retiring, David will continue his devotion to cataloging in the library. We'll miss you David, and may the Lord bless you throughout your retirement years!

—Dan LaValla

Biblical Theological Seminary

MINUTES
SEPTLA Executive Committee Meeting Minutes
Biblical Theological Seminary
March 30, 2007

Attending: Dan LaValla, Cait Kokolus, Jeff Brodrick, Jerry Lincoln, Sandy Finlayson, Marsha Blake, Todd Wilmot, Debbie Stern

I. Reports

Secretary: Sandy has the minutes from the last meeting ready to submit to Stephanie for Teamwork. He will send email to the membership once more to solicit institutional news.

Treasurer: Debbie reported the following balances:

Checking account: \$1,926.00

Savings account: \$7,561.00

- Historical Society of PA has been paid \$1375.00 –1/2 of what's due for the reception including the wine and beer. Another check in the same amount will be given them on the night of the reception.
- Dan has two checks from donors to be deposited
- Storage Concepts has pledged \$1500.00 toward the tote bags, which will more than cover the cost. Any amount left over will be used for general Conference expenses.
- Dan and Debbie will transfer money from Savings to Checking to cover expenses related to the Conference.
- Jeff will create SEPTLA letterhead using the logo so that Dan can write official thank you notes to the sponsors.

Continuing Education: Todd reported that the committee would be meeting in April at Westminster Theological Seminary. The committee is working on arranging programs on the management and implementation of digitization projects. There has been some discussion with Darren Poley, from Villanova, in regard to their program. The group also suggested contacting Princeton to see about meeting there in the fall and asking someone from their staff to present a program on their digitization projects. Another possibility is contacting someone from UPenn involved in the same work.

Dan was in contact with a representative from PALINET who is interested in these projects in a consortial arrangement, in order to organize several projects into a database. It was noted that Dennis Norlin from ATLA is a newly appointed PALINET Board member.

We considered offering two separate programs in Fall '07 and Winter '08 centered on digitization. The Education committee will work on making this happen.

The full-day meeting in Spring 2008 will cover copyright issues, and consider the possibility of establishing a template for copyright.

Internet Technology: Jeff will present his own website that he developed as part of his library degree requirement. Part of the session will be devoted to a demonstration of establishing remote access to the library's database, using the experiences of Chris Beldan and Dan LaValla as examples.

Reference: Jerry's focus will be pre- and post- testing of students to assess Information Literacy as required by many accrediting agencies. He is aware of a pre-packaged test package available from the Educational Testing Service (ETS) at a cost of approximately \$100 per student, but will check on an open-source version that may be available at no cost.

II. New Business

- ATLA Conference

Barbara Kemmis notified Dan that we are on pace for 300 attendees with over 90 so far. She gave numbers of respondents for each offered excursion, some of which are full already.

ATLA will provide a sign for SEPTLA to welcome attendees at the hotel and also at the reception. The committee corrected errors and omissions in the list of host schools.

- SEPTLA bookmark: needs to be updated before May when we will need them to put into conference tote bags. Cait will contact Melody about this.
- Opening Reception:

Dan and Marsha met the caterer at the Historical Society of PA. A layout of tables and seating and setup of buffet and bar tables was reviewed by the committee. A revised bill was submitted by Casual Catering to include linens and small floral arrangements for each table. The additional elements added \$250.00 to the original estimate, for a total of \$4,467.50.

A HOST needs to be stationed at the door of the building to indicate the handicapped entrance to the building (around the corner) and to offer any other assistance needed.

A 'welcome' of some kind will be necessary from the Local Host group. Cait and Marsha will decide on an appropriate (short) welcome.

- Closing Banquet:

Cait reported that everything has been arranged at St. Charles. She will look into setting aside a secure space where people can leave their luggage if they are going directly to the airport from St. Charles. An additional bus has been arranged by ATLA to leave at 1 PM on Saturday to the airport, as well as the one back to the hotel at 4 PM that afternoon.

- Tote Bags:

The corrected version of the logo will be sent to ATLA. Dan and Todd will transport the 'stuffed' bags from Biblical to the Doubletree on Tuesday, June 12.

- Local Host Table:

Marsha reported that the table needs to be staffed from Wednesday – Friday at the Doubletree from noon – 7 PM each day. A signup sheet will be circulated at the May meeting for volunteers for each of those time slots. We will have a limited number of R1 and R5 train schedules available for the HOSTS to help people figure out times and trains. Since these schedules are readily available at either Market East or Suburban station, anyone needing a personal copy can pick one up there.

Karl Krueger has arranged to have pin badges printed up with LOCAL HOST on a red background as our identifier. Each attendee will have an ATLA badge as well with their name printed on it.

Stephanie Kaceli has compiled a list of restaurants noting proximity to the hotel, with directions, price range, website, and other helpful information. She is working on a list of houses of worship, taxis, etc.

- Saturday events:

The circulation desk staff at the Ryan Library at St. Charles can function as hosts while we're at the seminary. They might appreciate a list of taxis and fares from there to the airport for those not taking the buses provided by ATLA.

Marsha will send email to the SEPTLA listserv reminding people of the signups for the Host Table. We will also need restaurant hosts for those who will not be going on other excursions.

- Membership Updates:

Dan will be in touch with Dick Berg in order to send a donation in memory of Dawn Proctor.

The committee voted that Jeff Brodrick would be named the new SEPTLA Webmaster. We very much appreciate Chris Belden's willingness to step into the position temporarily after Dawn's death. Jeff will coordinate updating the website with Chris in time for the June conference.

Dan was approached by an historical society based in PA and its associated university from Virginia about potential membership in SEPTLA. We decided not to offer membership, since neither of these institutions meets the qualifications. The executive committee will review SEPTLA membership criteria at the August meeting.

Respectfully submitted,

Marsha Blake
Westminster Theological Seminary

Southeastern Pennsylvania Theological Library Association
Spring Meeting - May 16, 2007
Biblical Theological Seminary
Business Meeting Agenda
2:00 -3:00 (Earlier if Stuffing Tote Bags is completed before lunch)

I. Reports:

1. Secretary: Sandy Finlayson
2. Treasurer's report: Debbie Stern
 - ATLA conference expense report
3. Continuing Education Committee: Todd Wilmot
 - Upcoming meeting topics, Spring 2008 Workshop and locations
4. Webmaster & I.T. Interest Group: Jeff Brodrick
 - Request for new I.T. Interest Group Chair
5. Cataloger's Interest Group: Lois Reibach/Jonathan Riches
6. Reference Interest Group: Gerald Lincoln

II. New Business:

1. Elections of Officers?
2. New SEPTLA logo and letterhead
3. Updates to SEPTLA Website needed for next year:
 - New updated look for the SEPTLA Website
 - Need to update information on SEPTLA Staff Directory Page
 - Update Bylaws: changes that were voted on last year need to be incorporated and posted online
 - In August Executive Committee will need to consider more of the Bylaws for revision, clarify SEPTLA membership qualifications and requirements, terms of office as the entire structure of the Executive Committee has changed, etc.
4. Report on ATLA 2007 Conference Updates
 - Update on Opening Reception:
 - Menu
 - WELCOME MESSAGE/SKIT?
 - Update on the Banquet at St. Charles (Cait Kokolus)
 - Update on Local Host Table (Marsha Blake)
 - Volunteers need to staff local Host Table at Conference
 - "Uniform"/Public Identifiers of Local Host Members
 - Restaurant lists
 - List of Taxis and fares,
 - SEPTA schedules to hand out
 - Maps of Philadelphia
 - Volunteers needed to host informal dinners at local restaurants Thursday & Friday (alternatives to hosted excursions)

5. Membership Updates:

- Dawn Proctor Memorial Fund donation mailed to Lancaster Theological Seminary

III. Next Meetings

1. Fall 2007 - Princeton?
2. Winter 2008 - Any volunteers to host the fall 2007 meeting?
3. Spring 2008 @ St. Charles for full-day workshop on Copyright

IV. Institutional News

Southeastern Pennsylvania Theological Library Association
Winter Meeting
October 18, 2006
Evangelical School of Theology
11:00-12:00
Business Meeting

I. Reports:

1. Secretary: Sandy Finlayson

Sandy requested that SEPTLA members send him institutional news via email.

2. Treasurer: Debbie Stern

- Everyone has paid their dues
- Financial Statement:
1926.75 in checking
7559.60 in savings
- St. Joseph's Seminary has dropped out of SEPTLA.

3. Continuing Education Committee: Todd Wilmot

- We still need ideas for a program for the fall meeting. Suggestions should be emailed to Todd Wilmott
- Spring 07 Bag Stuffing for ATLA
- Winter 08 Preliminary discussion on Copyright. Cait has offered to do a presentation.
- Spring 08 All day session on Copyright

4. Cataloger's Interest Group:

- The Cataloger's Interest Group discussed the following three papers:

Thomas Mann, "What is Going on at the Library of Congress?" (June 19, 2006) <http://www.guild2910.org/AFSCMEWhatIsGoingOn.pdf>

Thomas Mann, "More on What is Going on at the Library of Congress?" (January 1, 2007) <http://www.guild2910.org/AFSCMEMoreOnWhatIsGoing.pdf>

Weinheimer, James, "An Open Reply to What is Going on at the Library of Congress? by Thomas Mann." (July 7, 2006)
http://eprints.rclis.org/archive/00006741/01/Response_to_Thomas_Mann.pdf

The group discussed the changes described in the above articles, questioning the motivating factors driving the changes, whether the changes were necessary, and whether they were good or bad. Further discussion focused on how the changes affect online catalogs; user needs and behaviors; and relationships between managers and technical services librarians (which appear to be adversarial); and the future of the MARC format in light of the several non-MARC schemes now available. It was noted that bridges need to be built between managers and technical services librarians, and between traditional and emerging cataloging methods. It was recommended that the group continue discussions on the future of our field by reading other available documents, such as the Calhoun report.

5. I.T. Interest Group was not able to meet.
6. Reference Interest Group was not able to meet.

II. New Business:

1. ATLA 2007 Conference Update

- Update on Opening Reception:

Marsha presented three options for menus. It was agreed to go with the 'Taste of Philly' option for the food. Estimated cost is \$ 4,307.00

Philadelphia Historical Society has someone that they use to serve alcohol. For a cost of \$ 2,000.00 they will provide wine, beer and all of the licensing and insurance.

It was agreed to spend up to an additional \$ 2,000.00 to cover the cost of the opening reception.

Future visit to HSP by local host team

- Update on the Banquet at St. Charles

There will be a cocktail party will start at 5 followed by the banquet. There will be a vegetarian plus regular menu.

Entertainment will be provided by Renewal a jazz group.

- Update on Tote Bags

We will be using '4Print' tote bags. Bags will probably cost \$ 3.00 per bag. We now have a sponsor for the Tote Bags. Storage Concepts has agreed to do this.

- Update on Local Host Table
- Volunteers need to staff local Host Table at Conference for three days . Two to three hour time shifts. Marsha will have a sign sheet at the May SEPTLA meeting.
- Karl is working on "Uniform"/Public Identifiers of Local Host Members.

- Coordination of stuffers for tote bags and to have at Local Host Table:

Melody will acquire information from the Philadelphia Visitor's Center and have it sent to Biblical Seminary for the Spring meeting.

Palmer Theological Seminary will provide note pads for the tote bags.

- Stephanie is working on restaurant lists for conference attendees.
- Items from vendors that are intended to go into the tote bags will be sent to Biblical Seminary by ATLA in time for the May meeting.
- Volunteers needed to host informal dinners at local restaurants Thursday. People should contact Nancy Adams regarding this.

2. Membership Updates:

- It was agreed to Donate \$100.00 to the Dawn Proctor Memorial Fund at Lancaster Theological Seminary.
- A gift card to "Babies's R Us" was sent to Stephanie Kaceli and a thank you note was read
- The membership was asked to send suggestions to the Executive on who might be willing to take on the role of webmaster. Chris Beldan is willing to serve in an interim capacity.
- Library Directors should check to make sure that their staff directories are up to date.

III. Next Meetings

1. Spring 2007: May 16, 2007 at Biblical Theological Seminary. Pizza Party –to stuff tote bags for the conference.

2. Fall 2007: We need a volunteer to host the fall 2007 meeting.

IV .Afternoon Session:

Justin Clarke from Harrasowitz gave a presentation on their services to Libraries.

Institutional News

Baptist Bible College & Seminary:

Welcomed our new Academic Dean, Dr. Jim Lytle on January 1.

We received approval by the state to offer a Master's in Biblical Ministries Degree. This on-line program is being offered through our Baptist Bible Graduate School.

The library added another database to its collection. The Thesaurus Linguae Graecae (TLG®) is a research center at the University of California, Irvine. Their database is a searchable digitized collection of most literary texts written in Greek from Homer to the fall of Byzantium in AD 1453. Ultimately, their goal is to create a comprehensive digital library of Greek literature from antiquity to the present era. The web version currently provides access to 3,700 authors and 12,000 works, approximately 95 million words.

David McClain is going to tour Israel in March. This is his second visit.

Lancaster Bible College:

Margaret Shickley, Head of Technical Services, will be retiring on June 30, 2007.

Remodeling has begun on an older dorm that will house offices while the Library is expanded

Lancaster Theological Seminary:

We have been saddened by the illness and death of our co-worker and friend Dawn Proctor. Since then we have missed both her and all she accomplished as part of our full-time staff of three. At the point of reporting we are in the final stages of hiring someone new for the position and looking forward to being back to full staff complement.

On a happier note, a new mural has been hung in the library foyer, the work of our seminary community under the direction of Nicaraguan muralist José Ignacio Fletes Cruz.

Lutheran Theological Seminary at Gettysberg:

Has a new director, Dr. Briant Bohleke.

Lutheran Theological Seminary at Philadelphia:

Are rearranging the collection and making use of compact storage.

Moravian Theological Seminary:

2007 marks the bicentennial year of Moravian Theological Seminary. Celebration events are posted on the MTS web site (www.moravianseminary.edu).

President Christopher Thomforde will be inaugurated on Saturday, April 21st.

Rita Berk, Reeves Library Director, has announced her retirement in June, 2008. The professional staff (including Rita) has spent the last six months doing a self-study in preparation for meeting with a team of three consultants who will help us determine what we will look for in a new director. The search for the director will begin in fall, 2007.

New Brunswick Theological Seminary:

Sage Library is pleased to welcome Ms Tolonda Henderson to the staff. Tolonda assumed the position of Librarian for Reference and Access Services on September 6, 2006. Tolonda comes to us with an M.L.S. from the School of Library and Information Studies at Dominican University and an M.A. degree from Chicago Theological Seminary. She previously worked at CTS as well.

In late April, NBTS will undergo its decennial ATS Accreditation Visitation. The Visitation Team will be on campus April 22-25. As that is the same week as the Spring meeting of our Board of Trustees, the Team will have the opportunity to meet with Board members as part of the visit. It will be a busy and exciting week!

Conversations continue with interested parties regarding the construction of new student housing at NBTS. If the conversations come to a successful conclusion later this spring, around June the current family residence (Scudder Hall) will be demolished, along with two older buildings (Kooy House and the unnamed One Seminary Place). In their place will be constructed a new building of about 145 apartments (with a variety of 1, 2 and 3 bedroom residences). Some will be used for seminary housing, the rest leased at market rates to citizens of the city of New Brunswick. The community is excited about this project, as it allows us to expand and upgrade our housing, while generating some additional income for the seminary.

Philadelphia Biblical University:

-Completed the first phase of the redesign of the rare books and archives area with the installation of compact shelving by Storage Concepts, Inc.

- Interviewing for a Readers' Services Librarian; a position left vacant with the retirement of Dorothy Black in October 2006.

- Continue to reclassify our collection from DDC to LCC

-The University will be instituting a new curriculum (changes in classes offered and credits needed) in Fall 2007.

Westminster Theological Seminary:

WTS has purchased Innovative Interfaces Millennium integrated library system which, it is hoped, will go live at the end of July, 2007.