



TEAMWORK

NEWSLETTER OF THE SOUTHEASTERN PENNSYLVANIA THEOLOGICAL LIBRARY

SEPTLA FALL MEETING AT
BIBLICAL THEOLOGICAL SEMINARY
FRIDAY OCTOBER 9, 2015

SEPTLA is pleased to welcome Gillian Harrison Cain, ATLA’s Director of Member Programs, to the fall meeting to lead a strategic planning session. The goals of this session are to address core questions about SEPTLA and its membership, the benefits of SEPTLA to members, and the future strategic direction of SEPTLA. Gillian will share some environmental scan information including information about other ATLA regional groups to help set the stage and then will lead the group in discussion around the core questions. The group will identify several key issues to discuss further in small groups and the morning will end with a synthesis and summary of the session. In advance of the meeting, we encourage you to consider the following questions and come prepared to share your thoughts, ideas, and suggestions.

- What interaction does your institution have with SEPTLA?
- What interaction do you personally have with SEPTLA?
- What interaction do you wish your institution or you would have with SEPTLA in the future?

Directions: <https://www.biblical.edu/about-bts/directions>

Parking: Preference for the parking spaces over by the ball fields or the attached gravel lot, but any parking space is fine.

Building: Main building. Use either of the parking lot entrances (one is stairs, the other is a ramp). We will be meeting mainly in the chapel, which is at the bend of the hallway.

Cost: \$10 per person for lunch, payable in cash at registration.

RSVP: To Lydia Putnam at Biblical LPutnam@biblical.edu by **September 25, 2015**



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**SEPTLA FALL MEETING AT
BIBLICAL THEOLOGICAL SEMINARY
OCTOBER 9, 2015**

9:00-9:30 am	Registration and Refreshments Welcome, Brief Overview of Agenda Theme: SEPTLA Identity and Future Introduction of Gillian Harrison Cain, Director of Member Programs, ATLA
9:30-9:45 am	Environmental Scan
9:45-10:50 am	Brainstorming and Issues Identification
10:50-11:00 am	Break
11:00-11:45 am	Breakout Groups
11:45-12:00 pm	Summary and Synthesis
12:00-1:00 pm	Greeting from Host President or Designee Lunch
1:00-2:00 pm	Interest Groups: Catalogers <i>Topics: Name change, summer professional development, group secretary</i> Research Services <i>Topic: ACRL's new framework for information literacy</i>
2:00-2:10 pm	Break
2:10-3:00 pm	Business Meeting

PRESIDENT'S MESSAGE

This fall promises to be an exciting one for theological libraries in the southeastern Pennsylvania region. The start of the fall term, new librarians joining our staffs, respected colleagues departing for new adventures, and continued organizational changes at our home institutions all give us energy and present challenges in equal measure. Of course, the visit of Pope Francis to Philadelphia for the World Meeting of Families in September may bring a renewed surge in public interest in religious and theological matters, bringing new folks through the doors at some of our member libraries.

Even as we extend ourselves outward through services, resources, and outreach to greet these realities, SEPTLA libraries are also invited to reflect inwardly this fall on questions of SEPTLA's identity and future. As the oldest ATLA regional association—having celebrated our 50th anniversary in 2014—SEPTLA has a rich tradition of resource sharing, professional development, and fellowship that is vital to retain. Some of the questions facing us now include: As libraries face smaller staffs, increased demands, technological innovation, and a shifting scholarly landscape, how can SEPTLA build on its heritage to best serve its members now? How can we better leverage our regional reach? What new things should SEPTLA consider?

Informal discussion over the last several months has indicated that many members are eager for such a discussion. We've heard a wide range of exciting potential directions, such as the development of a professional development certificate, regional last copy program, collaborative collection development, and joint digitization and digital exhibit projects.

We are extremely fortunate to welcome Gillian Harrison Cain to the fall meeting to facilitate a discussion on these matters at the fall meeting. As ATLA's Director of Member Programs, Gillian will also share information about how other ATLA regional groups around the country are organizing themselves.

I look forward to the timely and interesting discussion as we gather this fall!

Thank you,

Jenifer Gundry, Princeton Theological Seminary

SEPTLA President

Southeastern Pennsylvania Theological Library Association
Fall Meeting - October 9, 2015
Biblical Theological Seminary
Business Agenda 2:10 P.M. to 3:00 P.M.

- I. Welcome and Thanks
- II. Approval of Minutes from April 10, 2015 Meeting
- III. Reports
 - a. Treasurer's Report
 - b. Research Services Interest Group Report
 - c. Catalogers Interest Group Report
 - d. Continuing Education Committee Report
- IV. SEPTLA Documents Update
 - a. Interlibrary Loan Policy Statement – vote on proposed revision to 4.9
 - b. Update on proposal to consider automating form using Formstack - Gerald Lincoln
- V. Confirmation of New Positions
 - a. Secretary – Clint Banz, Director of Library Services, Lancaster Bible College
 - b. Continuing Education Committee - committee member (2 positions)
- VI. New Business
 - a. SEPTLA Website Task Force – Report from Virginia Dearborn
 - b. Other new business
- VII. Institutional News
- VIII. Conclusion and Next Meeting

MINUTES
SEPTLA EXECUTIVE COMMITTEE MEETING
Spring Meeting—June 9, 2015
Lutheran Theological Seminary

Present: Karla Grafton, Jenifer Gundry, James Humble, Karl Krueger, Gerald Lincoln, and Laura Saloiye

I. Welcome and Thanks

Jenifer Gundry welcomed the Executive Council, congratulated James on his assuming the directorship at St. Charles, and thanked Karl for hosting the meeting at Lutheran.

II. Updates on Outstanding Issues

- a. **Bookmark update:** the bookmarks have now been printed and delivered. The final cost was \$263.24 for 2,500 bookmarks. Jenifer will package the requested number of bookmarks by library; for libraries that did not submit a number, 100 bookmarks are being set aside. Bookmarks will be available at the fall meeting, or by mail if any library needs theirs earlier.
- b. **SEPTLA Web Site Task Force:** By report, Virginia Dearborn updated the committee that her task force received 11 survey responses, and 5 members have signed up to be on the Task Force. Virginia is completing a comprehensive website page inventory. The Task Force will meet in July to go over survey results, the site inventory, and to shape recommendations for the fall meeting. James Humber raised a question about a cost on the website hosting invoice St. Charles had received, and noted he would be in touch with Virginia to clarify.
- c. **Direct Borrowing Certification Document:** Following up on interest expressed in the April meeting about exploring a digital version of the document, Gerald Lincoln noted that he would investigate if Lancaster could host a short-term “pilot” of an automated form on his institution’s Formstack license. Post-pilot nother provider may need to be explored, as the minimum estimated \$30 per month Formstack rate is probably too high. Discussion ensued around other potential technologies, including Google and open source solutions. Jenifer will speak with Virginia Dearborn to see if she is aware of any possible tools.\
- d. **Interlibrary Loan Policy Statement:** Recognizing that the timing of the discussion period during the April meeting meant that some members were not able to submit their comments, the Executive Committee heard Karla Grafton’s suggestion to amend statement 4.9 in the statement to put the statement in alignment with RUSA policy norms. The revised statement would read as below, and will be presented to the membership for approval at the October meeting.

4.9. The safety of borrowed materials is the responsibility of the *borrowing* library until they are received back at the *lending* library. The borrowing library must conform to any packaging instructions required by the lending library. If the material is damaged during its period of responsibility, the borrowing library should normally meet costs of repair or replacement in accordance with the preference of the lending library.

III. Elections

- a. Secretary: The committee discussed potential candidates amongst the membership. The committee agreed that inviting Clint Banz to consider the position would be a great next step. Jenifer will reach out to Clint.
- b. Continuing Education: Still needs one additional member; the Committee discussed several new members that would be great additions to Continuing Education. Karla will reach out to them.
- c. Clarifying Roles: The committee considered the desirability of having a simple document or web page that outlines the Executive Committee roles and responsibilities in a simplified format (taking the responsibilities from the by-laws). A simplified document could help members decide if they want to serve in new roles, and could also illustrate potential "paths" to service. Jenifer will work on a first draft, which the committee can refine via a shared document.

IV. New Business

- a. Fall 2015 Meeting
 - i. To be held Friday, October 9, 2015 at Biblical Theological Seminary (Hatfield, PA)
 - ii. Topic: SEPTLA identity and future
 - iii. Karla Grafton reported on
 - iv. Discussion ensued on the fall meeting, including goals for the day, format, and possibly guest moderator. Karla is in conversation with Gillian Harrison Cain at ATLA to see if she might be able to both moderate and guide the discussion in the context of ATLA and other regional association activities.
 - v. Some topics included: possible mission statement development; the value of networking, continuing education, and direct borrowing to SEPTLA historically; explorations of new avenues such as formalized continuing education programs or certifications, expanded membership categories, joint projects (digitization and others), partnering with a local library school to develop a course in theological librarianship, cooperative buying, and other topics.
- b. Spring 2016 Meeting
 - i. To be determined. Karla is exploring the possibility of a joint NYATLA and SEPTLA meeting in the spring with NYATLA leadership.

V. Conclusion and next meeting

- a. The Executive Committee will meet again via teleconference in late summer/early fall, in advance of the October meeting.

Respectfully Submitted,
Laura Saloiye

MINUTES
SEPTLA EXECUTIVE COMMITTEE MEETING
August 20, 2015

Present: Karla Grafton, Jenifer Gundry, James Humble, Clint Banz, Gerald Lincoln, Christine Schwartz and Laura Saloiye

- I. Welcome
- II. Approval of Minutes: Karla moved and Gerald seconded.
- III. Interest Group ideas for Fall
 - a. Cataloging- Continued discussion regarding a name change. Christine will email group so they are prepared for discussion and hopefully a decision. She also wants to address issues of scope, summer professional development and finding a group secretary.
 - b. Research Services- Topics for this meeting will include a discussion regarding the new framework for ACRL's Information Literacy changes. <http://www.ala.org/acrl/sites/ala.org/acrl/files/content/standards/standards.pdf>
 - c. Continuing Ed- see next agenda item
- IV. Fall meeting
 - a. Karla received an email back from Gillian regarding the meeting. With it was an attachment with our core questions for this meeting as well as a number of other questions to go over during the meeting. Karla will be following up with Gillian regarding her role as facilitator and whether to provide question prompts prior to the meeting. We will be updating the timeline of the day prior to send to Teamwork.
 - b. Jenifer will be emailing the Library Directors with a personal invitation and explanation of this meetings event. It was agreed that this would be a good opportunity to see members we rarely see and to have as big an audience as possible for this discussion.
 - c. We will be following up with Biblical so that the invitation to the event is sent out in the first week of September.
 - d. Jenifer will be purchasing a giant notepad and markers to help facilitate the conversation.
- V. Other business
 - a. Web Task Force is cleaning up the website and library directory- please email Virginia for any changes that need to be made or if you would like access to your libraries page to make changes.
 - b. Additional SEPTLA opportunities- Laura suggested that this discussion takes place after this meeting as it would be more beneficial to hear ideas prior to planning anything.

Respectfully Submitted,
Laura Saloiye

Southeastern Pennsylvania Theological Library Association

Spring Meeting – April 10, 2015

Westminster Theological Seminary

Business Meeting

I. Welcome and Thanks

Jenifer Gundry welcomed the guest panelists and the rest of the attendees to the Spring SEPTLA meeting.

II. Approval of Minutes from November 7, 2014

The minutes from the November 7, 2014 meeting were approved, Virginia Dearborn motioned and Clint Banz seconded.

III. Reports

a. Treasurer's Report

i. Checking Balance- \$3,910.13

ii. Money Market- \$5,567.04

iii. Balance: \$9,477.17

b. Research Services Interest Group Report

i. Jim Humble reported that the group continued to discuss assessment and how users assess the value of our product.

c. Cataloger's Interest Group Report

i. Christine Schwartz reported that the group discussed the BibFrame model, whether or not they should change their name to Cataloging and Metadata Interest Group, and they are still looking for an Interest Group secretary.

d. Continuing Education Committee Report

i. Karla reported that they still need at least 1 more person to fill out their committee. During the next meeting (Fall 2015) we will be having a discussion regarding the future of SEPTLA, what members are hoping to get out of SEPTLA, etc as we move forward. They are also thinking that perhaps it would be nice to meet with NYATLA during the Spring meeting to share ideas, and to get to know them.

IV. Borrowing Agreement Update

a. As part of the review cycle we needed to discuss SEPTLA's Borrowing documents. Jenifer opened the floor to discussion. While many of us have experienced headaches with our student's lack of knowledge and following proper channels, there were no major concerns or problems mentioned.

b. It was decided that the Borrowing Agreement would stand as is, but that the process form may need a different format (FormStack) or simply be updated.

c. Sandy Finlayson motioned to accept and Lydia Putnam seconded.

V. Elections

- a. Secretary- Still vacant
- b. Continuing Education- Still needs 1 additional member

VI. New Business

- a. Virginia Dearborn presented a survey to critique the SEPTLA website as well as offering a chance to add additional content. She also is forming a taskforce for website improvement, named SEPTLA Website Taskforce. She is looking for members.
- b. Laura Saloiye mentioned that the SEPTLA bookmark needed to be updated as at least two schools had recent name changes. This was agreed to and would be acted upon prior to the Fall Meeting.
- c. ATLA reciprocal borrowing was discussed as a possible option for additional borrowing expansion, however that would be up to the individual libraries within SEPTLA.

VII. Institutional News

VIII. Conclusion and next meeting

- a. Biblical said they would host the Fall meeting, and gave a few suggestions regarding the date.
- b. Donna Roof of Westminster was the recipient of the ATLA Conference Scholarship.

Respectfully Submitted,
Laura Saloiye

Institutional News

Baptist Bible College and Seminary

As of April 20th, 2015, Baptist Bible College and Seminary will be re-named to Summit University with the seminary remaining as Baptist Bible Seminary. The library name will remain the same. Later in March BBC&S is undergoing its ten year re-accreditation with MSCHE. This is simultaneously exciting and nail-biting. The last year and a half has seen an intense amount of work poured into the self-study document and looking forward to seeing the results, hopefully positive, of that labor.

Biblical Theological Seminary

Migration from Ex Libris's Voyager to OCLC's WorldShare Management System is going smoothly, and we're very pleased with each new piece of the system as it becomes functional. We've also started sorting through a back corner filled with piles of boxes labeled "archives", which is by turns exciting, fascinating, and daunting. Our near-constant mantra (because none of us has any training for this sort of project) is "anything is better than how it was".

One bit of truly institutional news is that BTS just received approval to offer a ThM again, with the first round of classes to start in April.

Evangelical Seminary

Mark Draper will be replacing Dr. Terry Heisey as the Director of the Rostad Library at Evangelical Seminary. In addition, Mark will be serving as Director of Online Learning and Assistant Professor of Historical Theology. Currently, Mark is working in a limited part time role for Evangelical as he finishes up his position at Elmhurst College where he serves as the Interim Director of the Niebuhr Center for Faith and Action. He will begin his new positions on a full time basis on July 1st. In June, Mark and his wife Dawn will be relocating to Pennsylvania from the Chicaogland area. This is a home coming for them; they are both originally from the Philadelphia region and they have many ties to the area. Prior to moving to Chicago to do a Ph.D. in Historical Theology at Trinity Evangelical Divinity School, Mark served as a reference librarian and library supervisor at the Free Library of Philadelphia. Mark received a B.A in History from Temple University and M.L.I.S. from Drexel University, and an M.A. in Christian Thought from Biblical Seminary. His wife Dawn is a graduate of Cairn University back when it was Philadelphia College of Bible. They will be living in the Lancaster region.

Lancaster Bible College

Lancaster Bible College is in the middle of two building projects: A new 3-story, 110 bed residence hall is underway and should be completed before fall semester and the Charles Frey Academic Center. The Frey Center will house six core academic departments and offer much needed classroom space. We are also in the beginning stages of our self-study with Middle States Commission on Higher Education. Our site visit is schedule to take place in 2017. Another bit of news is that this January the college moved from Moodle to Schoology as the Learning Management System. This required a great bit of work for the Online Education department as well as significant adjustments for faculty. Last bit of news is that the library is presently working on a new library website.

Lancaster Theological Seminary

Deaconess Myka Kennedy Stephens is the new Seminary Librarian and Assistant Professor of Theological Bibliography as of May 2014. We also welcomed a new full-time circulation manager, Hannah Bingman, in January 2015. During Fall 2014 we migrated to a new open-source ILS, Koha, with the assistance of By-Water Solutions. The transition has been smooth and relatively uneventful. We participated in Theological Libraries Month, inaugurating a new Twitter account @SchaffLibrary. Karen Neely, a 2nd year MDiv student, was one of the ATLA book spine poetry contest winners. We have also been hosting multiple conversations about library space and services to generate ideas and excitement about the library.

We are also in the midst of some major changes in our MDiv program. Lancaster Seminary will be launching a newly crafted MDiv curriculum in Fall 2015. The program will be offered in two formats: a residential weekday track and a low-residency weekend track. Both formats reflect Lancaster Seminary's commitment to face-to-face education and engagement of pressing issues facing the church today. The new program will operate on a three term schedule with classes beginning the second week of August and finishing at the end of April. Students in the weekday track will be able to graduate in three years and students in the weekend track will graduate in four years. We are planning on a three-year teach-out period for the students enrolled in our current program before we are able to transition fully to the new program and schedule.

Lutheran Theological Seminary at Gettysburg

After 15 years of service, Ms. Roberta Brent retired as Seminary Archives assistant and acquisitions assistant. Mr. Curtis Orio, recently returned from China after living there seven years, has filled the vacant positions and is learning the ropes, of which there are many strands.

Ms. Sue Currens, long-time Gettysburg resident who has much experience in public services, joined us in November 2014 to cover evenings and alternate Saturdays. Both she and Mr. Orio are blessings for which we are extremely grateful.

New Brunswick Theological Seminary

October 31, 2014 New Brunswick Theological Seminary welcomed back alumni and friends, as well as current faculty, staff and students, as we gathered to dedicate the new academic building at 35 Seminary Place. The new facility features large glass windows, making the building feel light and airy, and state of the art technology to meet the pedagogical needs of faculty and students. A virtual tour of the new facility is available at: <http://www.nbts.edu/newsite/vtour2.cfm>

Dr. Warren Dennis, The Dirk Romeyn Professor of Metro-Urban Ministry and Director of Doctoral Ministry at New Brunswick Theological Seminary since 1992, is retiring at the end of the academic year. With the May 2015 commencement exercises, Dr. Dennis will conclude a 23 year career at the Seminary. We wish him all the best in the next phase of his life.