



TEAMWORK

NEWSLETTER OF THE SOUTHEASTERN PENNSYLVANIA
THEOLOGICAL LIBRARY ASSOCIATION

JOINT SEPTLA/NYATLA SPRING MEETING AT PRINCETON THEOLOGICAL SEMINARY THURSDAY APRIL 21, 2016

SEPTLA is pleased to join with NYATLA for a shared spring meeting. After morning coffee and networking, the program will begin with a brief overview of ATLA's new Strategic Plan by ATLA's Director of Member Programs Gillian Harrison Cain and ATLA Board of Directors Member Dr. Amy Limpitlaw (School of Theology Library, Boston University).

Then, SEPTLA and NYATLA members will together explore key questions about the future of regional associations and the changing landscape of theological librarianship in group discussion and over a shared lunch. After lunch, SEPTLA and NYATLA will break into two groups for their respective business meetings and other events.

SEPTLA's business meeting will include the election of a new president, treasurer, and secretary, as well as the awarding of the SEPTLA Scholarship.

Directions: <http://www.ptsem.edu/library/about/directions/>

Parking: Library building (building "L" on campus map). Please enter the library through the front entrance facing Mercer Street. We will gather just inside the library lobby.

Cost: \$10.00 per person for lunch, payable in cash at registration.

RSVP: To jenifer.gundry@ptsem.edu by **April 4, 2016**, including any dietary preferences or restrictions.



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SEPTLA SPRING MEETING AGENDA
PRINCETON THEOLOGICAL SEMINARY
APRIL 21, 2016

- 10:30 - 11:00 Welcome, coffee and networking
- 11:00 - 11:30 ATLA Strategic Plan Introduction
Gillian Harrison Cain, ATLA's Director of Member Programs
Dr. Amy Limpitlaw (Boston University, School of Theology Library), ATLA Board of Directors Member
- 11:30 - 12:00 Getting to Know Each Other
Brief Organization Overviews (5 minutes each) — Where are NYATLA and SEPTLA now?
Full Group Brainstorm Around Key Questions (facilitated by Gillian):
— How can nearby regional groups work together?
— What can the two organizations learn from each other?
— What type of benefits are best offered by a regional group, groups working together, a national group (like ATLA)?
- 12:00 - 1:00 Shared Lunch Discussion
Each table is responsible for bringing to the front of the room by the end of lunch their "two best ideas." Possible topics (or bring your own!)
— Changing business practices, incorporation as a non-profit organization
— Change in membership: demographics, categories and applications
— Resource sharing in the context of new consortia and networks
— Professional development and networking, social connections
— New directions for regional associations
- 1:00 - 2:00 Interest Groups:
Cataloging and Metadata: "Cataloging and Metadata: Theological Libraries E-Book Lending Project and Consortia Cataloging"
Research Services: ACRL framework for Information Literacy
- 2:00 - 3:00 Business Meeting

PRESIDENT'S MESSAGE

*"I pained a long while
And called it a days work."
~ Carl Sandburg*

Like many people, each year I make an attempt to watch as many Academy Award nominated films as possible. This year, the film *The Martian* (based on the novel by Andy Weir) was a stand out for many reasons—it is rich with themes on the power of hope, courage, self-reliance, and creativity. Most striking to me, however, was the film's presentation of the centrality of meaningful work to human life. When Matt Damon's character, astronaut and botanist Mark Watney, asks for a single message to be taken back to his parents, what he most wanted them to know that he died doing what he loved. This is a powerful message.

Crucially, the film illustrates Mark's work both in isolation on Mars and in collaboration with his team and the network of scientists at NASA, underscoring the importance of those we work with in our lives. And the film highlights the complicated realities of work now, as NASA executives debate the political and public relations advantages of retrieving Mark against the financial and project costs. As we see so clearly in the film, and in our daily lives as organizational changes continue to impact our libraries and schools, the stakes are high for both institutions and for professionals. Working together is more important than ever.

We move towards the spring meeting, the theme of professional collaboration seems particularly timely as NYATLA and SEPTLA come together to think about key questions and what we might learn from one another as regional associations. Long may the discussion continue.

Finally, as I step out of the president role to welcome a new SEPTLA president at the April meeting, a word of thanks to the membership and the Executive Committee for their kindness and service. Thank you.

Thank you,
Jenifer Gundry, Princeton Theological Seminary
SEPTLA President

Southeastern Pennsylvania Theological Library Association
Spring Meeting - April 21, 2016
Princeton Theological Seminary
Business Agenda 2:00 P.M. to 3:00 P.M.

- I. Welcome and Thanks

- II. SEPTLA Scholarship Award Announcement

- III. Approval of Minutes from Fall 2015 Meeting

- IV. Reports
 - a. Treasurer's Report
 - b. Research Services Interest Group Report
 - c. Catalogers Interest Group Report
 - d. Continuing Education Committee Report

- V. SEPTLA Future Task Force Update

- VI. Election of Officers
 - a. Secretary
 - b. Treasurer
 - c. President

- VII. New Business

- VIII. Institutional News

- IX. Conclusion and Next Meeting (Friday, October 7, 2016 at Moravian Theological Seminary)

MINUTES
SEPTLA EXECUTIVE COMMITTEE MEETING
November 17, 2015
Teleconference

- I. Welcome

- II. Attending: Jenifer Gundry, James Humble, Gerald Lincoln, Clint Banz, Laura Saloiye

- II. Approval of June 9 Executive Committee Meeting minutes
James Humble motioned to approve, Clint Banz seconded.

- III. Reports:
 - Research Services
 - Topics for spring meeting
 - Continuation of discussion on the new Framework for Information Literacy.
 - Cataloguers
 - Topics for spring meeting
 - Will be discussed in February meeting.

 - Continuing Education Committee Report
 - Potential Spring 2016 Meeting with NYATLA
 - Suggested dates: April 12 (Tues), April 21 (Thurs)
 - Currently still waiting on NYATLA for date, will have fuller report in February.

- IV. Preparing for the Spring 2016 Meeting:
 - ATLA Conference Scholarships. Application link [here](#).
 - Promotion via listserv. What else?
 - Deadline is March 15 (email to Past President)
 - This has not been advertised recently, however it should be advertised in the Spring semester. James Humble suggested a more through advertisement in January and then quick reminder emails in February and March.
 - Karla Grafton suggested that the Application be updated to have the recipient send their completed summary to the Past President instead of to the editor of Teamwork. This suggestion was agreed upon by all attending Executive Committee members.
 - Election of Officers (by-laws section 4 [here](#) and below)
 - Offices up for election: President, Secretary, other?
 - Karla's question about Continuing Education Committee Chair term
 - This has been discussed in the past and it is deemed wise to set limits for the chairs time as chair to encourage new leadership and ideas. Karla Grafton suggested a timeframe similar to the Treasurer's 4 years.
 - Nominations solicited from staffs of member institutions by Past President
 - This will be done via the listserv. Gerald Lincoln suggests that any persons interested in the positions should include a brief write up of their background and interests to be included in Teamwork.

- o Candidates published in newsletter prior to Spring Meeting
- o Voting
- o Interest Group Chair votes: Gerald Lincoln reminded us that this was forgotten during our last meeting. It will be tabled till next Fall.
- o Listserv as means of communication: Laura Saloiye was concerned that with all the new leadership amongst SEPTLA libraries that some of the Library Directors and staff are not aware of the listserv and that our emails regarding SEPTLA matters are not as effective as they could be.
 - Virginia Dearborn and her web team have been updating staff and directors on the SEPTLA website, Jenifer Gundry will check with Virginia to see when that project finished.
 - James Humble will look up the listserv email list to be sure that the new directors are on it, as well as any changes to staff.

V. New Business

- New Task Force to continue SEPTLA identity and future work
 - o Gillian Harrison Cain's summary report (Jenifer Gundry has requested it.)
 - o Should we try and create a new Task Force to look over the document and present a prioritized list of items for the Executive Committee to work with them on? Gerald Lincoln thought this a good idea and said that it would be a good way of developing future SEPTLA leadership.
 - o This email is going to be sent out sometime in January via the listserv.
- SEPTLA meeting logistics need refinement
 - o **SEPTLA Meeting Host Responsibilities v2.** The first document "SEPTLA Meeting Host Responsibilities v2" updates the current host responsibilities document with some possible changes. The original host document is extremely helpful—that document and Lydia Putnam's recent planning document are the foundations of this update. Please make suggestions on editable shared document [here](#).
 - o **SEPTLA Meeting Coordination Workflow.** The "SEPTLA Meeting Coordination Workflow" attempts to give a sequential listing of "tasks" and a "responsible party" for each stage of meeting planning. Outlines not only host roles, but tasks that the Executive Committee needs to attend to. Please make suggestions on the editable shared document [here](#).
 - o Lydia Putnam's idea of "Meeting in a Box"
 - Templates of sign in forms, lunch receipts, etc.
 - o The above documents have been set so that anyone with a link can edit or comment. Jenifer Gundry requests that all Executive Committee members take some time to add anything they found helpful

Respectfully Submitted,

Laura Saloiye

MINUTES
SEPTLA EXECUTIVE COMMITTEE MEETING
February 24, 2016
Teleconference

- I. Welcome
- II. Attending: Jenifer Gundry, James Humble, Gerald Lincoln, Clint Banz, Laura Saloiye, Karla Grafton, Christine Schwartz
- II. Approval of November minutes to take place by email.
- III. Reports:
 - Research Services
 - Topics for spring meeting
 - Continuation of discussion on the new Framework for Information Literacy.
 - Catalogers and Metadata
 - Topics for spring meeting
 - Will be asking an attending member to take minutes during each session instead of finding a formal secretary.
 - Continuing Education Committee Report
 - The Meeting for April will be taking place with NYATLA and Gillian as well as an associate will be there to help facilitate the conversation.
 - March 4th visit to Valley Forge for socializing
- IV. Preparing for the Spring 2016 Meeting:
 - ATLA Conference Scholarships. Application link [here](#).
 - Promotion via listserv. What else?
 - We have had one applicant, Laura will send out a reminder email to see if there are any additional applicants.
 - Election of Officers (by-laws section 4 [here](#) and below)
 - Offices up for election: President, Secretary, Treasurer
 - Nominations solicited from staff of member institutions by Past President
 - This will be done via the listserv, Laura will send out an additional email calling for nominations.
 - We currently have one person interested in the Secretary position
 - Jen can stay on temporarily, but cannot commit to a second term
 - Karla's question about Continuing Education Committee Chair term
 - This has been discussed in the past and it is deemed wise to set limits for the chairs time as chair to encourage new leadership and ideas. Karla Grafton suggested a timeframe similar to the Treasurer's 4 years.
 - Candidates published in newsletter prior to Spring Meeting

V. New Task Force

- New Task Force to continue SEPTLA identity and future work
 - Currently comprised of Gerald Lincoln, Elizabeth Miller, and Lydia Putnam.
 - Need at least one more member, a number of potential names were mentioned, Jenifer will be emailing them with an invitation to join.
 - Gerald will be working on language regarding expectations on time and commitment needed to be part of the task force.

VI. New Business

- Palmer- currently unavailable on ILL until collection is sorted and filtered into Eastern's building.
 - Clint will email James Sauer to ask about degree offerings and collection as they have had to cut a significant portion of their collection due to the move.
- Web Task Force- Secretary working with web group for suggestions on how to better update the site.
- Jenifer will be firming up the schedule for the Spring Meeting.

Respectfully Submitted,

Laura Saloiye

SEPTLA FALL MEETING

Friday, October 9, 2015
Princeton Theological Seminary

Attending:

Meredith Castor	Biblical Theological Seminary
Lydia Putnam	
Melvin Hardwick	Cairn University
Laura Saloiye	
Mark Draper	Evangelical School of Theology
Clint Banz	Lancaster Bible College
Gerald Lincoln	
Hannah Bingman	Lancaster Theological Seminary
Myka Kennedy Stephens	
Briant Bohleke	Lutheran Theological Seminary, Gettysburg
Susann Posey	
Karl Krueger	Lutheran Theological Seminary, Philadelphia
Elizabeth Miller	Moravian Theological Seminary
Janet Ohles	
Ondrea Murphy	New Brunswick Theological Seminary
Jim Sauer	Palmer Theological Seminary
Julie Dawson	Princeton Theological Seminary
Virginia Dearborn	
Jenifer Gundry	
Christine Schwartz	
Alan Lapayover	Reconstructionist Rabbinical College
Russ Buchanan	Reformed Episcopal Seminary
James Humble	St. Charles Borromeo Seminary
Marsha Blake	Westminster Theological Seminary
Sandy Finlayson	
Karla Grafton	
Donna Roof	

SEPTLA SPRING MEETING
Southeastern Pennsylvania Theological Library Association
Fall Meeting — October 9, 2015
Biblical Theological Seminary
Business Meeting

- I. Welcome
 - A. Jenifer Gundry, SEPTLA's president thanked Lydia Putnam and Biblical Theological Seminary for hosting the meeting, welcomed everyone and then called the meeting to order.
 - B. A motion was made by James Humble to approve the Minutes from April 10, 2015 Meeting; this was seconded by Sandy Finlayson and passed unanimously.
- II. Reports
 - A. Treasurer's Report
 - 1. Checking balance: \$2,455.53
 - 2. PNC Money Market balance: \$5,642.23
 - 3. Total balance: 8,097.81
 - 4. Karl added that he will be making a deposit on the checks received for dues that weekend. They will show up in the October report.
 - B. Research Services Interest Group Report

James Humble reported that the meeting was a round table discussion on the Framework for Information Literacy for Higher Education and the need to interact with faculty and to make them aware of these new standards.
 - C. Catalogers Interest Group Report

Chris Schwartz reported that CIG has changed their name to Cataloging and Metadata Interest Group. They are still looking for a secretary. They also discussed the ALA annual and ATLA annual conferences. Gerald Lincoln gave a presentation on batch processing and batch-loading of ebooks and the complications normalizing these records.
 - D. Continuing Education Committee Report

Karla Grafton reported that she is working with NYATLA for a joint meeting this spring. Karla appealed to the group to send her ideas that could be the focus of the meeting.
- III. SEPTLA Documents Update
 - A. The Interlibrary Loan Policy Statement had been reconfirmed at the spring meeting in April, but Karla Grafton recommended amending the statement 4.9 to bring the document in agreement with the RUSA policy norms. Virginia Dearborn motioned, and Lydia Putnam seconded; the motion passed unanimously to amend 4.9 as it was stated in the October issue of *Teamwork*.
 - B. Gerald Lincoln gave an update on a proposal to consider automating the interlibrary loan form using Formstack.

IV. Confirmation of New Positions

- A. Secretary – The Executive Committee filled the office by appointment to serve the remainder of the term until the next election in April. Clint Banz, Director of Library Services, Lancaster Bible College has agreed to serve during this time.
- B. Lydia Putnam of Biblical Theological Seminary and Ondrea Murphy, New Brunswick Theological Seminary have both accepted to serve on the Continuing Education Committee.

V. New Business

SEPTLA Website Task Force –Virginia Dearborn reported on the work of the task force. The task force met over the summer to review the SEPTLA website and the survey responses from the membership. She expressed many thanks to all who provided feedback. A few themes emerged which were echoed in our identity and purpose conversation with Gillian Harrison Cain during the meeting. The task force will develop recommendations on how to move forward with the website in concert with our identity and purpose. Please feel free to share any other ideas or feedback you may have with the task force in the meantime.

VI. Conclusion and Next Meeting

The date for the spring meeting is not confirmed. Karla Grafton will email members the place and date. Laura Saloiye motioned to adjourn the meeting; the motion was seconded by Karla Grafton.

Respectfully Submitted,
Clint Banz

Biblical Theological Seminary

Things have calmed down a little for BTS in the wake of completing our migration to OCLC's WorldShare Management System. Despite the occasional technical hiccup, we're quite happy with the ILS and are continuing to find new ways it allows us to streamline our workflows. It's also allowing us to do our first thorough inventory/weeding project in at least a decade.

Although we were sad to say farewell to Kirsten Caminiti (who's now over at Westminster), we're excited to welcome Meredith Castor to our team. Now that the seminary's new ThM program is in full swing, she'll be providing expanded reference/research help for our faculty and students, in addition to investigating ways to better integrate that support with the school's LMS.

Given our increasing number of out-of-state/country students, we're also excited to see ATLA's reciprocal borrowing program continue to grow. We were recently able to direct a new student from Kentucky to a relatively nearby seminary (only 1 ½ hours instead 10+), which wouldn't have been an option for him a year ago.

Cairn University

Mr. Bob Munce, grandson of Grace Livingston Hill, has donated his complete collection of Grace Livingston Hill and her aunt and mentor, Isabella Macdonald Auden (penname Pansy), to Cairn University. The GLH collection includes her books, letters, contracts, and period items.

Masland Library is an early adopter of Spring Share's LibInsight product and is currently working on setting up the SUSHI reports.

Evangelical Theological Seminary

Mark Draper reported that Evangelical Theological Seminary has recently redesigned their website. He added that they are currently seeking to learn user needs, since a large portion of their students commute. Evangelical is developing a re-purposing of space-planning in the library. Museum artifacts are now being moved into the library.

Lancaster Bible College

Lancaster Bible College has received accreditation for its social work program by the Council on Social Work Education Commission of Accreditation. The new student dormitory, East Hall, opened in August. East Hall accommodates 110 beds and is already full. The Charles Frey Academic Center, a 50,000 square-foot building, is scheduled to be completed by February 2016. The library website has been redesigned, and now includes Libguides. This summer the library staff and volunteers cataloged the collection of a partner institution Memphis Center for Urban Theological Seminary. The collection consisted of over 9,400 volumes. Our library assistant, Alex Ko, will be leaving soon, so we will be looking to fill this position by second semester.

Lutheran Theological Seminary – Gettysburg

B. Bohleke reported that Mr. Cody Swisher, a library school student, has just joined the staff to cover afternoons twice a week and be in charge and alone on alternate Saturdays. Ms. Susan Posey, the LTSG cataloging librarian, notes—from her own efforts—that LTSG believes that it holds the largest collection of books on Nicholas of Cusa “in the world,” all of which holdings were received as gifts from the Cusanus Society. She is also getting close to finishing her labor on the special collection of never-before-cataloged books from the early 16th century through 1900. Most of these tomes are, for better or worse, in German. We are close to deciding who our new Seminary Archives assistant will be to replace Mr. Curtis Orio, who blessed us with his good work for a short year.

Lutheran Theological Seminary – Philadelphia

The Lutheran Theological Seminary at Philadelphia is building a connector between the Brossman Learning Center and the Krauth Memorial Library which means that faculty, staff, and students will be able to walk between their offices and classrooms without having to look for an umbrella or a coat when the weather is inclement. It's noisy at the moment in the library, but everyone is excited. Completion date is scheduled for March 2016.

Moravian College and Seminary

Janet Ohles announced that they are very happy to have had Elizabeth Miller join the library staff. Elizabeth's position is Research Instruction and Seminary Liaison Librarian. Janet added that the Seminary has been approved to offer a seminary online program.

New Brunswick Theological Seminary

Ondrea Murphy reported that New Brunswick Theological Seminary has an interim director, Barrett Holmgren. She added that there are fourteen candidates for position of director of the Gardner A. Sage Library and that the seminary has launched a new Master of Divinity curriculum.

Palmer Theological Seminary

Staff: As I reported at our last SEPTLA meeting, there are significant changes going on at Palmer Theological Seminary and Eastern University. The work of our Organizational Design Taskforce resulted in the downsizing of our University/Seminary staff by 40 positions. This included a number of Palmer Seminary faculty and staff. The Seminary library positions of Marvin Smith and Jeron Frame Ashford were retained, and they will be moving to the University Library in January. Four University library positions were lost.

Library change: Austen K. deBlois Library will close and reopen as part of Warner Memorial

Library as of January 1st, 2016. All services will be under the University banner. We will begin moving portions of the collection like Reference in the next weeks. The complete move of 35,000 +/- materials will be completed by May 2016. No normal interlibrary loan service will take place during that period.

Materials available: Some time during next year we will make available large numbers of bound periodicals, microforms, and thousands of books. When we have determined when we are ready, we will announce the dates and times for a "come and take it" period. Our goal is to retain a significant core collection of biblical and theological materials.

Princeton Theological Seminary

Princeton Theological Seminary has now entered into two formal international partnerships in Korea through signed memorandums of understanding: Presbyterian University and Theological Seminary in Seoul, and Yonsei University in Seoul. The library will be working with librarians at each of these institutions on library-to-library collaboration in some form. PTS is likely to explore future partnerships with additional institutions in Latin America and other regions.

Jeremy Wallace joined the library staff as Collection Development Librarian this summer. Jeremy is a 2012 Ph.D. alumnus, who brings deep subject knowledge and curriculum experience to the position.

The seminary will host a public reception to celebrate our new library, with neighbors, trustees and the campus community on Tuesday, October 13 at 5:00 p.m. SEPTLA members in the area were welcomed to attend.

The library is working to expand its e-book offerings. It recently loaded the ACLS Humanities E-books and the ATLA Historical Monographs Collection Series 1 and 2. We are also undertaking an e-book Demand-Drive Acquisition Pilot Project in spring 2016 with YBP.

We too are celebrating and supporting **ATLA's Theological Libraries Month this October** with bookmarks, lecture events, weekly faculty publication book drawings, and book spine poetry via social media.

Rabbinical Reconstructionist College

Alan Lapayover reported that Debbie Stern has retired, and Alan is the acting library director. There had been a flood in the library, but that they moved back into the building one and one-half years ago. Rabbinical has a new academic dean, a new curriculum, and the denomination is re-organizing. The Vice President for Administration will be retiring after 47 years.

Reformed Episcopal Seminary

Russ Buchanan reported that Reformed Episcopal Seminary is experiencing enrollment growth and are now in a new building.

St. Charles Borromeo Seminary

James Humble gave a report of Pope Francis's visit to Philadelphia, especially his visit September 26-27 to the campus. He spoke of the various preparations and security measures taken in the weeks leading up to the event. An interesting anecdote that James shared was the experience of observing the Pope's departure from the campus via helicopter.

Westminster Theological Seminary

Sandy Findlayson reports that Westminster Theological Seminary is now offering eBooks to our users. The site may be viewed at <http://www.theologicalebooks.org/opac/#index>. This is a pilot project involving five libraries, but we are looking to add new participants. If people want to get involved they should contact Donna Campbell at dcampbell@wts.edu. Sandy has also recently published a new book. [Thomas Chalmers](#) is published by Evangelical Press and is part of their Bitesize Biographies series. It is available both as a print and an ebook.