



TEAMWORK

NEWSLETTER OF THE SOUTHEASTERN PENNSYLVANIA
THEOLOGICAL LIBRARY ASSOCIATION

SEPTLA FALL MEETING AT MORAVIAN THEOLOGICAL SEMINARY FRIDAY OCTOBER 7, 2016

SEPTLA will continue its visioning work with a plenary program from the SEPTLA Future Task Force. Led by task force chair Gerald Lincoln, this program will continue work that we began in Fall 2015 with ATLA's Director of Member Programs Gillian Harrison Cain.

The interest groups have great discussions planned for the afternoon sessions. Cataloging and Metadata will discuss copy cataloging practices and authority records, while Research Services will continue examining ACRL's Framework for Information Literacy for Higher Education.

SEPTLA's business meeting will include the confirmation of a new president and interim treasurer.

Directions: Moravian Theological Seminary, 60 W. Locust Street, Bethlehem, PA 18018; <http://www.moravianseminary.edu>

Cost: \$10.00 per person for lunch, payable in cash at registration; exact change is always appreciated.

RSVP: Complete the form at <http://goo.gl/Qw9Czl> ; parking passes and directions will be emailed upon receipt.



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SEPTLA FALL MEETING AGENDA
MORAVIAN THEOLOGICAL SEMINARY
OCTOBER 7, 2016

9:30 - 10:00 Registration

10:00 - 12:00 Plenary Program

SEPTLA: Finding the Future

Facilitated by Gerald Lincoln, chair of the SEPTLA Future Task Force

12:00 - 1:00 Lunch

Greeting from Rev. Dr. Frank Crouch, Dean and Vice President,
Moravian Theological Seminary

1:00 - 2:00 Interest Groups

Cataloging and Metadata

Topics: (1) Training new copy catalogers: resource sharing and best practices discussion; (2) Working with authority records: local practice, clean-up projects, and NACO participation

Research Services

Topic: Practical applications of ACRL's Framework for Information Literacy for Higher Education

2:00 - 2:10 Break

2:10 - 3:00 Business Meeting

PRESIDENT'S MESSAGE

Who? What? When? Where? Why? We are taught these essential investigative questions at a young age when we begin to critically engage the world around us and create our own opinions, analysis, and arguments. At this point in the life of our organization, I find myself returning to these fundamental questions and applying them to SEPTLA.

Who are we? In name, we are the Southeastern Pennsylvania Theological Library Association. Our members are our institutions, yet in practice we are a community of librarians and library staff representing our institutions. As our institutions change, merge, and close, our membership also changes. Who are we in the face of this change? Who do we want to become?

What is SEPTLA? As the first chapter of the American Theological Library Association, SEPTLA has a rich tradition of collaboration and cooperation. Many of the projects we pioneered, however, have become obsolete or mainstream in the face of automated catalogs and digital resources. What does collaboration look like in the age of digital information and new technologies? What do we see ourselves doing in the future?

When and where does SEPTLA gather? We currently gather twice annually, hosted by one of our member institutions. SEPTLA also maintains a website and listserv to share information and promote conversation apart from our physical meetings. Does this arrangement work for the majority of our members? Are any members left out or marginalized by these practices? When and where do we see ourselves gathering and sharing as we move into our future?

Why does SEPTLA exist? This is perhaps the biggest and hardest question to answer. In fact, I suspect that the number of answers to this question would be equivalent to the number of people who consider it. We can dig into our historical documents and uncover why SEPTLA was created. However, the factors and influences behind SEPTLA's formation do not look the same today as they did fifty-two years ago. Why are we committed to continuing our mission "to foster and support cooperative endeavors among theological libraries in eastern Pennsylvania and the adjacent mid-Atlantic area"? (quoted from Article 2 of SEPTLA's Constitution) Why do we do this work?

While these questions seem heavy and daunting, I am excited to be considering them. Our engagement in this introspective and forward-thinking work is a sign of commitment, dedication, and energy that I believe will propel our association into its next phase. The discussion we will have the morning of October 7 is an important part of our work together as we collectively discern our path for the future. I hope to see you there. If you are unable to attend, I hope you will send your thoughts and ideas to me, or to Gerald Lincoln, chair of the Future Task Force.

Boldly imagining a new tomorrow,

Myka Kennedy Stephens, Lancaster Theological Seminary
SEPTLA President

Southeastern Pennsylvania Theological Library Association
Fall Meeting - October 7, 2016
Moravian Theological Seminary
Business Agenda 2:10 P.M. to 3:00 P.M.

- I. Welcome and Thanks

- II. Approval of Minutes from April 21, 2016 Meeting

- III. Reports
 - a. Treasurer's Report
 - b. Research Services Interest Group Report
 - c. Cataloging and Metadata Interest Group Report
 - d. Continuing Education Committee Report

- IV. Confirmation of Positions
President – Myka Kennedy Stephens, Lancaster Theological Seminary
Interim Treasurer – Clint Banz, Lancaster Bible College
Continuing Education Committee - committee member (2 positions)

- V. New Business

- VI. Institutional News

- VII. Conclusion and Next Meeting

MINUTES

SEPTLA EXECUTIVE COMMITTEE MEETING

Tuesday, June 28, 2016, 10:30 a.m.

Teleconference

Present: Karla Grafton, Jenifer Gundry, James Humble, Gerald Lincoln, Elizabeth Miller. Excused: Chris Schwartz

Jenifer Gundry thanked Executive Committee members for joining the discussion.

February 24, 2016 Executive Committee Meeting minutes appeared in the Spring 2016 issue of *TeamWork*.

Reports

Gerald Lincoln and James Humble reported that the Research Services Interest Group are developing their fall meeting topic around practical applications of the ACRL Framework for Information Literacy. Previous interest group meetings focused on the theoretical underpinnings of the Framework; this meeting will explore how libraries are practically working with the Framework.

Interest Group Chair, Chris Schwartz, was excused from the meeting. Jenifer Gundry will check with Chris about the fall meeting topic for the Cataloging and Metadata Interest Group.

Karla Grafton reported that the Continuing Education Committee is looking forward to learning more about member interests at the fall meeting and asked Gerald Lincoln if he felt the SEPTLA Future Task Force is planning to use the programming portion of the fall meeting. Gerald confirmed that the Task Force is planning to use that portion of the meeting, and indicated a pre-meeting member survey might be possible as well, to help the Task Force gather additional input. He is gathering the task force together in the coming weeks to plan, using the Free Conference Call service that the Executive Committee uses.

Karla indicated that the Continuing Education Committee will plan the Spring 2017 educational programming around member interests. Similarly, the Committee would like to get a sense of member interest regarding adding a third social-style event on a regular basis.

Preparation for the Fall 2016 Meeting

Discussion ensued on the draft of the fall meeting agenda, and details such as technology, room arrangements, and parking were addressed with Secretary (and Moravian site contact for the fall meeting) Elizabeth Miller.

Proposed Updates to By-laws

Karla Grafton will be sharpening some proposed language for a revision to the by-laws on the Continuing Education Committee Chair term.

Jenifer Gundry will be shaping some language for two revisions to the by-laws: 1) to include a statement in the by-laws allowing the Executive Committee to vote by email on matters that extend beyond the time allowances of the Executive Committee Meeting, providing those votes are fully recorded in the Executive Committee meeting minutes; and 2) to clarify that section of the by-laws that addresses office appointments by the Executive Committee.

New Business

The Executive Committee voted unanimously to confirm nominee Myka Kennedy Stephens, Lancaster Theological Seminary, to the role of SEPTLA President, effective immediately. As with other recent appointments made by the Executive Committee, the membership will be alerted via email and have the opportunity to confirm the appointment at the October meeting.

Treasurer position still needs to be filled; if a vacancy continues, SEPTLA will need a short term solution put into place as there are some invoices that need paying. At present no one is attending to the monthly financial reporting. Jenifer will issue another appeal for volunteers or nominees via the listserv.

James Humble summarized for the Executive Committee the new directions that St. Charles is moving towards in the next 1-2 years, including the possibility of moving the seminary onto a local college or university campus.

Jenifer Gundry updated the Executive Committee on the search for a new library director at Princeton. No appointment has been made; it is likely an interim will be appointed, followed by a new national search starting in the fall.

Respectfully Submitted,

Jenifer Gundry

MINUTES
SEPTLA EXECUTIVE COMMITTEE MEETING
August 26, 2016, 11:00 a.m.
Teleconference

Present: Karla Grafton, Jenifer Gundry, James Humble, Gerald Lincoln, Elizabeth Miller, Chris Schwartz, Myka Kennedy Stephens.

Approval of Minutes

The Executive Committee Meeting minutes of the June 28, 2016 meeting were approved.

Reports

Gerald and James reported that the Research Services Interest Group are developing their fall meeting topic around practical applications of the ACRL Framework for Information Literacy.

Interest Group Chair Chris Schwartz reported that the fall meeting of the Cataloging and Metadata Interest Group will focus on two topics: copy cataloging workflows and the ATLA NACO funnel.

Karla reported that the Continuing Education Committee is looking forward to learning more about member interests at the fall meeting. The Committee will gather after the fall meeting to plan next spring's all day professional development day. She hopes to bring in an outside speaker.

Preparation for the Fall 2016 Meeting

Elizabeth Miller confirmed that local arrangements are in place for the October meeting at Moravian, including, technology, rooms, parking, and lunch arrangements.

Discussion ensued about the fall meeting agenda. Given that the SEPTLA Future Task Force recommendations may include a recommendation to review the by-laws, the Executive Committee agreed to postpone proposals for by-laws revision at the October 2016 meeting and bring the proposals forward at a future point. The three current proposals to review the by-laws will be revisited at a later date, including proposals to: 1) articulate a Continuing Education Committee Chair term; 2) to include a statement in by-laws allowing the Executive Committee to vote by email on matters that extend beyond the time allowances of the Executive Committee Meeting, providing those votes are fully recorded in the Executive Committee meeting minutes; and 3) to clarify that section of the by-laws that addresses office appointments by the Executive Committee.

Elizabeth will shape and issue a meeting invitation to the membership via the listserv. Myka Kennedy Stephens will work with Stephanie Kaceli and Virginia Dearborn to get the October meeting information published in *TeamWork* and the website, ideally by September 9. Elizabeth will need to have RSVPs submitted by Wednesday, September 28 for internal planning.

New Business

The Committee discussed the Inter-Seminary Initiative by the Interfaith Center of Greater Philadelphia. The Initiative recently visited the campus of Lancaster Theological Seminary. Additionally, Karla Grafton attended a retreat hosted by the Initiative in June 2016. A coordinator from the Inter-Seminary Initiative expressed interest in discussing with SEPTLA its model for inter-institutional collaboration. Given that the October 2016 meeting docket will be full with internal discussion around the SEPTLA Future Task Force work, it was agreed that Executive Committee members Chris Schwartz and Elizabeth Miller would reach out to the Inter-Seminary Initiative for a discussion and report back to the Committee.

The Spring 2017 meeting location was discussed by the Committee. Gerald volunteered to check into the feasibility of Lancaster Bible College hosting the meeting sometime in April. He will follow up with the Committee.

The Executive Committee voted unanimously to confirm nominee Clint Banz, Lancaster Bible College, to the role of Interim SEPTLA Treasurer, effective immediately. Clint will serve in his interim role for one year, while SEPTLA continues to seek to fill the permanent, four-year Treasurer position. As with other recent appointments made by the Executive Committee, the membership will be alerted via email and have the opportunity to confirm the appointment at the October meeting.

Respectfully Submitted,

Jenifer Gundry

SEPTLA FALL MEETING
Thursday, April 21, 2016
Princeton Theological Seminary

Attending:

Melvin Hardwick	Cairn University
Laura Saloiye	
Clint Banz	Lancaster Bible College
Allison Jones	
Gerald Lincoln	
Hannah Bingman	Lancaster Theological Seminary
Myka Kennedy Stephens	
Karl Krueger	Lutheran Theological Seminary, Philadelphia
Elizabeth Miller	Moravian Theological Seminary
Janet Ohles	
Ondrea Murphy	New Brunswick Theological Seminary
Jim Sauer	Palmer Theological Seminary
Julie Dawson	Princeton Theological Seminary
Virginia Dearborn	
Jenifer Gundry	
Christine Schwartz	
Alan Lapayover	Reconstructionist Rabbinical College
James Humble	St. Charles Borromeo Seminary
Marsha Blake	Westminster Theological Seminary
Donna Campbell	
Sandy Finlayson	
Karla Grafton	
Donna Roof	

MINUTES
SEPTLA BUSINESS MEETING
Spring Meeting — April 21, 2016
Princeton Theological Seminary

- I. Welcome
Jennifer Gundry welcomed everyone and then called the meeting to order.
- II. The motion was made to approve the minutes were approved from the October 9, 2015 SEPTLA meeting.
- III. SEPTLA Scholarship Award Announcement
The SEPTLA scholarship was awarded to Elizabeth Miller for her to attend the 2016 Annual ATLA Conference as a first-time attendee.
- IV. Reports
 - A. Treasurer's Report
 1. Checking balance: \$2, 567.25
 2. PNC Money Market balance: \$6,692.61
 3. Total balance: \$9,259.86
 4. Karl announced that this was his final report as the SEPTLA Treasurer. We would like to thank Karl for his faithfulness in fulfilling these responsibilities.
 - B. Research Services Interest Group Report
Gerald Lincoln reported that the focus of the meeting of the Research Services Interest Group was to consider the new ACRL Framework for information literacy. The presentation included a brief history of the Framework, a bibliography of recent articles of the Framework, Information Literacy Instruction listservs and upcoming ACRL discussion webinars that are free. Discussion followed on how the first category of the Framework, Authority could be implemented within each institution's theological tradition.
 - C. Cataloging and Metadata Interest Group Report
Christine Schwartz reported that the Cataloging and Metadata Interest Group had a discussion facilitated by Donna Campbell of the Theological Library E-Book Lending Project. After of brief presentation from the administrative side of the consortium, Donna fielded questions of how the program worked from an end-user perspective. Capabilities and advantages of this option for theological libraries were discussed. Christine added that it would be beneficial to consider best practices for cataloging ebooks as a consortium.
 - D. Continuing Education Committee Report
Karla Grafton reported that the Continuing Education Committee is waiting to hear from the SEPTLA future task force before making continuing education plans; work will commence for the 2017 spring meeting based on SEPTLA's decision to adopt recommendations of the task force at the meeting this Fall.

E. SEPTLA Website Task Force Report

Virginia Dearborn also reported that they are waiting to hear from the Future Task Force before moving ahead with website changes.

V. Election of Officers

A. Secretary—Elizabeth Miller

B. Treasurer—N/A

C. President—N/A

VI. New Business

Virginia Dearborn encouraged members to please review their member list for their institution. If the list is not correct, you can login and make the changes yourself or contact Virginia and request her to make the changes.

VII. Conclusion

The date for the fall meeting is Friday, October 7, 2016 at Moravian Theological Seminary. Jenifer then adjourned the meeting.

Respectfully Submitted,

Clint Banz

Institutional News

Cairn University

Laura Saloiye reported that this year was the 50th anniversary of the social work program. It has become the School of Social Work. This spring the library hosted a poet laureate competition. They recently received a donation from Towson University numbering in the thousands, including roughly 1,500 Judaica books.

Lancaster Bible College

Allison Jones has joined the library staff at Lancaster. She formerly worked at the Greenbelt location. This spring the associate library director, Deb Hunt, lost her mother, Ruth who passed away at the age of 93. She worked in the library part time until the age of 92. In March Charles Frey Academic Center opened. All the College's departments are in the Frey Center except the Worship and Performing Arts. The building is named after Charles Frey, one of the founders of the Turkey Hill convenience stores. Ravi Zacharias spoke at the grand opening of the Frey Center. Gerald Lincoln shared recent debacles with EBSCO full text books (Taylor and Francis books).

Lancaster Theological Seminary

Lancaster Theological Seminary now has a new library mascot: a "little sheep" who gets lost in the stacks—sometimes for weeks at a time. The student who finds it gets a \$1 credit for the copy machine. Hannah has started to do author interviews and sets up interview questions with the faculty. They are expanding their digital archives. Eventually their Discovery will be able to access their digital archives. Lancaster is upgrading to an in-house support model for Moodle. This year they rewrote their DMin curriculum to be more workable for pastors.

Lutheran Theological Seminary, Philadelphia

Karl Krueger will be giving up administrative tasks in May. They have made a number of improvements, including: boosted wifi; new carpet, library staff offices. Lutheran Theological Seminary-Philadelphia & Gettysburg is being closed and will merge to form a new seminary. Karl will continue to teach. James Humble presented a card and a brief speech of Karl's contributions to SEPTLA. Jenifer Gundry added appreciation for leading the tour of the Washington chapel.

Moravian Theological Seminary

Elizabeth Miller mentioned they had the St John's Bible on display in March, adding that there was a good response to the lectures. They now have a master of chaplaincy degree in the Seminary.

New Brunswick Theological Seminary

Ondrea Murphy reported that Tracy Hunter Hays' arrival has been a refreshing transition. Since then they've made changes, including an open house celebrating library week. They have a new Honors college opened next to them so they are receiving more visitors to the Seminary Library. Their information literacy sessions have increased since January through faculty involvement. NBTS has just received approval to offer the MA with ATS. This June their Urban Studies professor, John Coakley is retiring after 32 years of service.

Palmer Theological Seminary

Jim gave a brief history of the seminary's recent events regarding the move back to Eastern University: Offices and classes are in current negotiation, on May 23 the University library will become the seminary library. 30,000 books have been moved. Books have been sent to other locations including, a site in West Virginia, the Reformation Society in NY, a collection of 8,000 volumes to Biblical Institute in Buffalo NY, and the Theological Book Network. They have eliminated all bound periodicals. The move has been more difficult for faculty than for library staff. We will resume interlibrary loan services this summer. It will be done then through the University.

Princeton Theological Seminary

Virginia Dearborn stated that since the last meeting Princeton has hired a new technology librarian. Donald Vorp will be retiring in June, so there's a search for a new director. Virginia is now the Discovery and Web Services Librarian. The IT department will help her to build a new CMS in the next month. Christine Schwartz added that they are wrapping up a 3 years grant. Work on the Theological Commons project has continued for Africa and Asia materials along with recordings of sermons and lecture series at Princeton through the 1990s. Julie Dawson mentioned that their server was replaced with a hosted server—Ex Libris—8.1 to 9.2. She added that Princeton did the Reformation project with OCLC so all have OCLC numbers in order to participate in the HathiTrust.

Reconstructionist Rabbinical College

Alan LaPayover is still the acting director. Very little has changed since October except VP of Administration has retired after 40 years.

St. Charles Borromeo Seminary

James Humble reported that they have been in the process of moving out/weeding the collection in view of the future sale of St. Charles property. The downstairs portion of the library is nearly cleared out. He added that they had an art sale last fall—some things have not yet sold. If you are interested in shelving, please contact James. The furniture will be removed as well. MAPS (philosophical studies) instituted last year will be offered for evening students. Since the archives are housed in the library, they are looking for a new home as well. This summer they will be stored in a new storage site in the city. This semester was the first time they have offered a one credit Information Literacy course which lasted 16 weeks. It's inspired them to offer more workshops this fall. St. Charles has been creatively working on several ways to generate more people to come into the library, including an "April Madness of Philosophers and theologians" using competition brackets. They are presently in the top eight.

Westminster Theological Seminary

Sandy Finlayson reported that a task force of faculty has been formed to consider changes of the curriculum. He added that he foresees that the Theological Libraries Ebook Lending Project will be beneficial to that program. It contains 500 books now.

ATLA 2016 Conference Report for SEPTLA

Elizabeth Young Miller

Attending the 2016 ATLA annual conference in Long Beach, California was a very valuable experience, and I am extremely grateful for the financial support I received from SEPTLA! Since I am relatively new to theological librarianship, networking with others was very helpful. I was delighted to greet—in-person—people that I have known only through online interactions and their articles. As a result of meeting new people and attending dynamic conference sessions, I have ideas for future projects for not only my institution (Moravian College and Moravian Theological Seminary) but for SEPTLA too, some of which I would like to briefly highlight below.

I value lifelong learning and hope to impart this to students, namely through information literacy instruction. I am very interested in mapping the *Framework for Information Literacy for Higher Education* to the curriculum and attended several information literacy conference sessions, one of which gave me some specific examples which I hope to adapt.

Effective teaching is just as important as a strong collection and inviting library spaces. In this day and age with increasing costs and budget cuts, this can be a challenge. Therefore, I was excited to hear about GreenGlass during the OCLC Update Breakfast. GreenGlass can help with shared collection development and weeding and may be a collaborative project worth exploring by SEPTLA, especially since SEPTLA institutions have reciprocal borrowing agreements. Shared collection development could then free space for other library spaces and services.

Several sessions I attended focused on improving services to learners and have practical applications for Moravian. During the session “Relational Librarianship @ Your Library,” I heard from a fellow attendee about the customer service training she offers her student assistants. She graciously agreed to share some of these materials with me, which my colleagues and I can incorporate into a training LibGuide for circulation and reference student workers. I am also inspired to update a LibGuide for current clergy and alums after attending several other sessions that focused respectively on resources pastors use in sermon preparation and ideas for serving alums. I am even contemplating creating a listserv for alums to highlight these and other resources available to them.

I am eager to follow-up on many ideas from the ATLA conference, and, in the spirit of collegiality, I have distributed more detailed notes to my library and seminary colleagues. For any of those interested, I would be happy to share these notes with you as a small token of my gratitude. I hope it is evident that I gained a lot from attending the ATLA annual conference. Thank you for your generosity!